



City of Spring Branch

PO Box 1143

Spring Branch, Texas 78070

**Minutes of City Commission Meeting
City of Spring Branch, Texas**

July 14, 2025

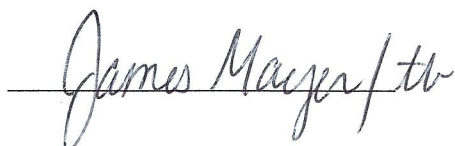
Meeting was held at Fire Station #6, 9850 FM 311, Spring Branch

- 1) Call to order at 6:30 PM. Present were Mayor James Mayer, Commissioner Brad Hockman, Commissioner David Dobbins, and City Clerk Terrie Barnes.**
 - a) Pledge of Allegiance.**
- 2) Mayor Mayer asked if anyone had reviewed the June minutes. Commissioner Hockman moved to waive reading aloud the minutes for the June 2025 regular meeting, second by Commissioner Dobbins. The June minutes were unanimously approved. No opposed.**
- 3) The Financial report for the month ending June 2025 was read by Mayor Mayer.**
- 4) Discuss and consider approval of outdoor lighting application for Lennar Simmons Valley South Entrance. Lennar failed to submit lumens, color and information on the back lit south entrance sign that borders GVTC substation. Mayor Mayer requested this agenda item be tabled and addressed at next month's meeting after we receive proper lighting info also mentioning the sign/monument's water feature was scaled back using recycled water.**

- 5) Discuss and consider approval to issue requests for proposals for administrative services (RFP) as a disaster recovery management service provider to complete application and project implementation and requests for qualifications (RFQ) for engineering services for the Federal Emergency Management Agency (FEMA) Public Assistance PA/Hazard Mitigation Assistance (HMA) funding administered by FEMA, and/or Texas Water Development Board. Unanimously approved. No opposed.
- 6) Discuss and consider approval to issue requests for proposals for administrative services (RFP) as a disaster recovery management service provider to complete application and project implementation for the Federal Emergency Management Agency (FEMA) Public Assistance (PA)/Hazard Mitigation Assistance (HMA) funding administered by FEMA and/or Texas Water Board. Unanimously approved. No opposed.

Public comment: Tim Weathersby from GrantWorks stated in Texas, once a disastrous event happens, all the cost estimates for government assistance would need to be submitted within 30 days of the event. In that situation, if the city needed to hire a company to help with those submissions. It would typically take two months just to process and hire a company to do those government submissions for you. GrantWorks encourages every city to hire a company prior to a disastrous event. If a disaster hits, the city would not be able to afford to fix or repair, roads buildings, etc. Generally, the government disaster funds go to whoever submits the requests first and continue until the money runs out. The mayor stated we all have concerns about the creek on Spring Branch Road; it is a box culvert built presumably in the 1930's or 1940's. If a disaster were to take that out the city would not have the funds to fix or repair, it. Mr. Weathersby also stated the city would need to put together a disaster plan and the company the city hires would help with that. There are what is call mitigation monies which means you would be able to fix the culvert before a future disaster event.

There being no further public comment on agenda items, the meeting adjourned at 7:12 pm.



Approved - James Mayer, Mayor



Attest - Terrie Barnes, City Clerk