



City of Spring Branch

PO Box 1143

Spring Branch, Texas 78070

Minutes of City Commission Meeting

City of Spring Branch, Texas

August 12, 2024

Meeting was held at Fire Station #6, 9850 FM 311, Spring Branch

- 1) Call to order at 6:30 PM. Present were Mayor James Mayer, Commissioner Brad Hockman, Commissioner David Dobbins, and City Clerk Terrie Barnes.**
 - a) Pledge of Allegiance.**
- 2) Mayor Mayer asked if commissioners have read the Minutes from last meeting and moved to waive reading aloud the minutes from the July 2024 regular meeting. Second by Commissioner Hockman. The July minutes were unanimously approved. No opposed.**
- 3) The Financial report for the month ending July 2024 was read by Mayor Mayer.**
- 4) Discussion and presentation by representative Margaret Hardin with GrantWorks began on 2025-2056 RFP Texas Community Development Grant Program opportunities. GrantWorks is a grant writing and administrative firm headquartered in Austin, Tx which began in 1979, helping communities with planning issues and then became involved in the community block grant programs. It is now an allocation program where the money is spread out based on population, poverty and household income. Every two years the Area Council of Governments takes in applications and scores the applications. Those grants that get funded are the ones that have the highest score and are funded to the allocation you have. Each ACOG chooses its own 1st tier priority project. ACOG's 1st tier is residential water & sewer scored at 50 pts. Second tier priority is listed under streets**

and drainage and includes flooding control and scored at 40pts. Tier 3 is all other eligible activities and scored at 20pts. The Unified Scoring Committee meets every two years and chooses their priority then ACOG meets around same time and states their priority. To move forward with RFP, because this is Federal Funding, the city would be required to follow the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards. The proposal requests for professional services would help with writing and administration of grant projects and then the city would also be required hire an engineer. A project must serve 51 percent low to moderate income ppl. The next step to move forward is to see where we are and issue RFP & RFQ authorization tonight. The City does have to issue those authorizations before a grant writer/administrator is hired. Mayor Mayer made a motion to move forward with authorizing the requests for administration, second by Commissioner Hockman. All approved no opposed.

- 5) Discussion began on Truth in Taxation Property Tax Rate for 2024. Mayor Mayer stated, we had the chance to discuss in Finance/Budget meeting earlier tonight, stating in the past we have adopted the no new revenue tax rate. This year the no new tax rate is .073113. Mayor Mayer made a motion to adopt .073113 tax rate and all approved. Let record show the 2024 property tax rate was unanimously approved by Mayor Mayer, Commissioner Hockman and Commissioner Dobbins. Each commissioner voted to adopt .073113 rate.**
- 6) Discussion began on adopting the proposed 2024-2025 budget discussed earlier at the Finance/Budget meeting. The mayor moved to approve the 2024-2025 proposed Budget. The 2024-2025 budget was unanimously approved. No opposed.**
- 7) Public Comments: No public comments on agenda items.**

There being no further business or public comment, the meeting was adjourned at 7:25pm.



Approved - James Mayer, Mayor



Attest - Terrie Barnes, City Clerk